



**FOLSOM
EDUCATIONAL
ACADEMY**
PreSchool, K - 8th

Preschool Admission Agreement / Financial Agreement

Student's first name: _____ Last name: _____ DOB: _____

Basic Services Offered – Folsom Educational Academy offers a preschool program for children ages 2-5 years. Children will receive quality education that nurtures the individuality and spirituality of every student in a safe and respectful environment.

Registration and Tuition – Folsom Educational Academy is a non-profit organization and the budget is projected solely on the basis of the tuition, fees, and donations of the community. The parents agree to pay the Registration Fee and Tuition as indicated below.

Registration Fee – \$300 (non-refundable) due upon registration. Tuition fee is due on the 1st of each month.

Preschool Timing:

8:30 a.m. – 1: 30 p.m. _____ \$525.00

8:30 a.m. – 3: 30 p.m. _____ \$650.00

8:30 a.m. – 5: 30 p.m. _____ \$775.00

Pick-Up / Late Pick-Up Policies – Students will be released only to individuals designated on emergency form. In case of early pick-up or appointments, office must be notified in advance.

Parents agree to pay a late fee of \$10.00 after registered pick up time or portion thereof. Parents agree that late pick-up fee will be added to their account and it will be due on the 1st of every month.

Payments / Delinquent Accounts – Payments are made via post-dated checks for all months child attends until the end of the school year / payment for whole year (given at time of registration). Any account which becomes thirty days (30) delinquent from the first of each month will result in the suspension of services until the account is paid in full.

Returned Checks Fees – a check is returned to FEA by the bank for any reason, your account will be charged a \$25 returned check fee to cover costs incurred to FEA. For the second time it will be \$35.

Absences/School Closures – Monthly tuition is due in full for each month, regardless of absences or school closures (please refer to School Calendar).

Other Fees – There may be optional activities (school events, celebrations, field trips, etc.) throughout the school year that may require additional fees.

Daily Sign-In and Sign-Out Compliance – State Licensing requires the adult person dropping off and/or picking up must sign the child in/out with a FULL SIGNATURE every day. Chronic non-compliance may result in termination of services.

Toilet Training – All children entering the preschool must be toilet-trained.

Health Policy – Sick children are required to stay home. A child with a fever or vomiting is required to stay home for a minimum of 24 hours. Parents will be contacted if the child is sick at school. In case of emergency, 911 will be called and parents will be responsible for any emergency service charges.

Withdrawal – The enrollment to Folsom Educational Academy is an annual commitment (August - May). In the case where withdrawal before the end of the school year is necessary, a 30-day written notice is required. Any past due amount on your account must be paid in full before the 30-day notification period can begin. No refunds will be given.

Rights of the Licensing Agency – The State of California Department of Licensing Agency has inspection authority to enter and inspect a facility without advance notice. The Department has the authority to interview children or staff, and to inspect and audit child or school records, without prior consent (Section 101200). In accordance with State Law, parents/ guardians must have all the required forms completed before attending Folsom Educational Academy. Please notify immediately if changes are made.

FEA reserves the right to refuse service to anyone.

Modification Conditions – Folsom Educational Academy reserves the right to modify any of the conditions of this agreement. A 30 days prior notice will be given to the parent or guardian.

In accordance with State Law, parents/ guardians must have all the required forms completed before attending Folsom Educational Academy. Please notify immediately if changes are made. FEA reserves the right to refuse service to anyone.

Please sign and return indicating that you have read, understood, and agree to all terms and conditions, parent handbook policies, and financial obligations set forth by the Admission Agreement of Folsom Educational Academy.

Parent/Guardian Signature: _____ Date: _____

Print Name: _____