



NEW ENROLLMENT: K-8th Registration Checklist 2024 - 2025 Academic Year

Registration applications with missing or incomplete requirements will be denied.

NEW Student Registration Requirements

- Application for Admission
- Student Emergency Information Form
- Parent/Student Handbook Form
- Financial Agreement
- Photo Consent Form
- Language Identification Form
- Copy of the child's Birth Certificate
- Copy of the child's previous school's academic record
- Copy of the child's CURRENT Immunization Card*
 - DTaP (5 doses, 4 OK if one given on or after 4th birthday)
 - Polio (4 doses, 3 OK if one given on or after 4th birthday)
 - Hepatitis B (3 doses)
 - MMR (2 doses, both given on or after 1st birthday)
 - Varicella (2 doses)
 - Tdap (1 dose, **only 7th grade and above**)

For KG or first-time US student Enrollments Only

- Report of Health Examination Form

REQUIRED PAYMENTS WITH SUBMISSION

- Non-refundable annual registration and materials fee**
- Post-dated tuition checks from August to May
 - 10 monthly payments (equal amounts each check)

OR

- 1 yearly payment (sum total of 10 months of tuition)

*Subject to change by California Department of Public Health

** Refundable only in the event of lack of space



**FOLSOM
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PreSchool, K - 8th

Application for Admission 2024 - 2025 Academic Year

*Submit Post-Dated Tuition, Registration,
and Materials Fee with Application*

Grade (CIRCLE ONE): KG 1 2 3 4 5 6 7 8

Student Information (Please print clearly)

Student's last name: _____ First name: _____ Middle initial: _____

Birth date: _____ Age: _____ Male Female Ethnicity: _____

Place of birth: _____ State/Country of birth: _____

Home address: _____ City: _____ State: _____ Zip: _____

Special Services: No Yes If Yes, which program? Circle **ALL** that apply:

RSP Speech SDC ELL

504 Plan Other: _____

Has student ever been tested for special services? No Yes

Has student applied/attended FEA before?

Yes No

Do siblings attend FEA?

Yes No

Last school attended:

Name: _____

Phone: _____

Address: _____

State: _____ Zip: _____

NOTE: If student is not residing with both parents, proof of custody must be submitted at the time of registration.

Father (or guardian) Information:

Last name: _____ First name: _____ Middle Initial: _____

Address (if different from student's): _____ City: _____ State: _____ Zip: _____

Employer's name: _____ Occupation: _____

Employer's address: _____ Work phone: _____

Email: _____ Mobile phone: _____

Signature: ► _____ **Date:** ► _____

Mother (or guardian) Information:

Last name: _____ First name: _____ Middle Initial: _____

Address (if different from student's): _____ City: _____ State: _____ Zip: _____

Employers name: _____ Occupation: _____

Employers address: _____ Work phone: _____

Email: _____ Mobile phone: _____

Signature: ► _____ **Date:** ► _____



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Student Emergency Information

2024 - 2025 Academic Year

Serious Health Condition (please note) _____

Student's last name: _____ First name: _____

Home address: _____

_____ City: _____ State: _____ Zip: _____

Home phone: _____ Male Female Birth date: _____ Grade: _____

EMERGENCY NUMBERS IN CASE OF NEED: In case of emergency, illness, or accident to the child named above, the school is authorized to proceed as indicated.

1. Contact Neighbor or Friend: Name: _____ Phone: _____
Address: _____
Cell phone or alternate number: _____

2. Contact Family Physician: Name: _____ Phone: _____
Address: _____
Cell phone or alternate number: _____

3. Other desired procedures/ Medical information: _____

In case of emergency, I authorize that my child be taken to the nearest medical center for treatment, if I am unavailable. I authorize FEA to obtain all emergency medical care prescribed by a physician. This care may be given under whatever conditions are necessary to preserve the life, limb or well-being of the child named above. Parents will be responsible for any emergency service charges.

▶ _____
Signature of Parent/Guardian

▶ _____
Date

Emergency Authorization

Please apply Emergency Authorization information from the following existing K-8th grade student's application (must be from same family):

FIRST NAME, LAST NAME, GRADE in 2024-2025: _____

IN THE EVENT OF AN EMERGENCY OR DISASTER I AUTHORIZE SCHOOL PERSONNEL TO RELEASE MY CHILD TO THE FOLLOWING INDIVIDUALS:

Name	Address	Relationship	Phone Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

▶ _____
Signature of Parent/Guardian

▶ _____
Date



**FOLSOM
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(916) 790-8599



Parent/Student Handbook Signature Form 2024 - 2025 Academic Year

I have read the **FEA Parent / Student Handbook** and understand all the rules and policies. I have explained these rules and policies to my children. I will follow all the rules and policies set forth in the Parent/Student Handbook and will impress upon my children to abide by them as well. I will also support our child's educational journey by attending school functions and parent conferences when requested.

Folsom Educational Academy holds the right to add, remove or edit any policies contained within the **FEA Parent / Student Handbook**. Policy changes will be communicated to parents and students.

Student Name: _____

Parents:

Print Name Signature Date

Print Name Signature Date



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Financial Agreement 2024 - 2025 Academic Year

Student's first name: _____ Last name: _____

Basic Services Offered – Folsom Educational Academy offers a full-time elementary and middle school program for children of K - 8th grades. Children will receive quality education that nurtures the individuality and spirituality of every student in a safe and respectful environment.

Registration and Tuition – Folsom Educational Academy is a non-profit organization and the budget is projected solely on the basis of the tuition, fees, and donations of the community. The parents agree to pay the Registration Fee, Materials and Book Fees, and Tuition as indicated below. Tuition fee in FULL is due on the 1st of each month. Monthly tuition is not pro-rated for partial-month attendance.

New Student Registration Fee (select one) _____ \$500 **before or on 3/31/24** _____ \$600 **after 3/31/24**

Materials and Book Fees (all students) _____ \$200

\$100 is refundable at the end of the year after 10 hours of volunteer service.

K-8th Grade Timing and Rates (SELECT ONE):

OPTION 1: 8:30 a.m. – 3: 30 p.m. _____ \$775 **1st/Oldest Student** _____ \$675 **2nd Student** _____ \$575 **Additional Student**

OPTION 2: 8:30 a.m. – 5: 30 p.m. _____ \$925 **1st/Oldest Student** _____ \$825 **2nd Student** _____ \$725 **Additional Student**

Payments may be combined for multiple students to reduce number of checks. Post-dated checks **MUST** be dated the 1st of each month of school. *NOTE: Sibling discounts only apply to K-8 students. PK students shall not count as the '1st Student'.*

Pick-Up / Late Pick-Up Policies – Students will be released only to individuals designated on emergency form. In case of early pick-up or appointments, office must be notified in advance. After one instance of late pick up, parents agree to pay a late fee of \$30 per late pick up if after 3:45 PM for Option 1 and after 5:30 PM for Option 2. Parents agree that late pick-up fee will be added to their account and it will be due on the 1st of the following month.

After School Fee – After School Program (K-8) may be offered if there are more than 10 students enrolled at the start of the school year. If the After School Program is active, intermittent after-school care is offered. Students may enroll into After School within the school year. Students may not disenroll from After School (Option 2) once initially enrolled. No partial month after-school payments are accepted.

Returned Checks Fees – a check is returned to FEA by the bank for any reason, your account will be charged a \$50 returned check fee to cover costs incurred to FEA.

Absences/School Closures – Monthly tuition is due in full for each month, regardless of absences, mid-month enrollment, or school closures (please refer to School Calendar).

Other Fees – There may be optional activities (school events, celebrations, field trips, etc.) throughout the school year that may require additional fees.

Withdrawal – The enrollment to Folsom Educational Academy is an annual commitment (August - May). In the case where withdrawal before the end of the school year is necessary, a 30-day written notice is required. Any past due amount on your account must be paid in full before the 30-day notification period can begin. No refunds on partial months will be given. *Withdrawal after December (month 5) will result in forfeit of the tuition for the rest of the school year.*

Modification Conditions – Folsom Educational Academy reserves the right to modify any of the conditions of this agreement. A 30 days prior notice will be given to the parent or guardian.

In accordance with State Law, parents/ guardians must have all the required forms completed before attending Folsom Educational Academy. Please notify immediately if changes are made. FEA reserves the right to refuse service to anyone.

Please sign and return indicating that you have read, understood, and agree to all terms and conditions and financial obligations set forth by the Financial Agreement of Folsom Educational Academy.

Parent/Guardian Signature: _____ Date: _____

Print Name: _____



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Photo Consent Form 2023-2024 Academic Year

FEA may utilize student images in public media coverage, posting of student images and names through FEA's digital communication tools, release of directory information, and yearbooks. Please read each section of the form carefully.

If you approve use of photos of your child, you may return this form with just a signature. If you would like to opt your child out of any of the following sections, please fill out your child's information (**one form per child**), check the associated box, and sign the form.

Student Name: _____ Grade: _____

Public Media Withhold Form

FEA may allow news media on school campuses to interview, photograph and videotape students for print and broadcast stories.

I DO NOT want media representatives to publish/broadcast interviews with photographs/video identifying my child.

Posting Student Images on FEA Digital Communication Tools

FEA may publicize positive school events and accomplishments through digital communication tools including Facebook and WhatsApp. Parents have the choice to withhold their student's images/videos and name from being posted by checking the area below. Public events like Fall Fair are not included in the opt-out.

If you **DO NOT** want your child's photo/name used, choose the following communication tools you do not want their photo on:

I DO NOT want my child's photo and name on the school's
[] Website [] Facebook [] Whatsapp

Directory and Yearbook Information

FEA may release directory information such as student's name, photo, activities, and awards received. Parents/guardians can opt-out of having their child's information released in the yearbook or possible student directory.

If you **DO NOT** want your child's directory information released, choose one of the following two options:

- Option A: NO student directory info released at all, including NO yearbook and award listings.
- Option B: NO student directory info released generally; YES include in yearbook and awards.

Parent/Guardian Signature: _____

Parent/Guardian Name: _____ Date: _____