



## NEW ENROLLMENT: Preschool Registration Checklist 2025 - 2026 Academic Year

Registration applications with missing or incomplete requirements will be denied.

### New Student Registration Requirements

- Pre-K1: child must be 3 years old and potty-trained by end of August 2024
- Pre-K2: child must be 4 years old and potty-trained by end of August 2024
- Preschool Application for Admission
- Parent/Student Handbook Form
- Preschool Financial Agreement
- Photo Consent Form
- LIC 613 A Personal Rights
- LIC 627 Consent for Medical Treatment
- LIC 700 Identification and Emergency Information
- LIC 995 Notification of Parent's Rights

#### HEALTH FORMS

- LIC 701 Child's Preadmission Health History – Physician's Report
- LIC 702 Child's Preadmission Health History – Parent's Report
- Copy of the child's CURRENT Immunization Card\*
  - DTaP (4 doses)
  - Polio (3 doses)
  - Hepatitis B (3 doses)
  - Hib (at least 1 dose given on or after 1st birthday)
  - MMR (at least 1 dose given on or after 1st birthday)
  - Varicella (1 dose)
- Copy of the child's Birth Certificate

#### REQUIRED PAYMENTS WITH SUBMISSION

- Non-refundable annual registration and materials fee\*\*
- Post-dated tuition checks from August to May
  - 10 monthly payments (equal amounts each check)

OR

- 1 yearly payment (sum total of 10 months of tuition)

\*Subject to change by California Department of Public Health \*\* Refundable only in the event of lack of space



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# Preschool Application for Admission 2025 - 2026 Academic Year

*Submit Post-Dated Tuition, Registration,  
and Materials Fee with Application*

**Grade (CIRCLE ONE):** PreK1      PreK2

## Student Information (Please print clearly)

Student's last name: \_\_\_\_\_ First name: \_\_\_\_\_ Middle initial: \_\_\_\_\_

Birth date: \_\_\_\_\_ Age: \_\_\_\_\_  Male  Female Ethnicity: \_\_\_\_\_

Place of birth: \_\_\_\_\_ State/Country of birth: \_\_\_\_\_

Home address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Special Services:**  No  Yes If Yes, which program? Circle **ALL** that apply:

RSP	Speech	SDC	ELL
504 Plan	Other: _____		

Has student ever been tested for special services?  No  Yes

Has student applied/attended FEA before?

Yes  No

Do siblings attend FEA?

Yes  No

NOTE: If student is not residing with both parents, proof of custody must be submitted at the time of registration.

## Father (or guardian) Information:

Last name: \_\_\_\_\_ First name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Address (if different from student's): \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer's name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Employer's address: \_\_\_\_\_ Work phone: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile phone: \_\_\_\_\_

**Signature:** ► \_\_\_\_\_ **Date:** ► \_\_\_\_\_

## Mother (or guardian) Information:

Last name: \_\_\_\_\_ First name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Address (if different from student's): \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employers name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Employers address: \_\_\_\_\_ Work phone: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile phone: \_\_\_\_\_

**Signature:** ► \_\_\_\_\_ **Date:** ► \_\_\_\_\_



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## Parent/Student Handbook Signature Form 2025 - 2026 Academic Year

I have read the **FEA Parent / Student Handbook** and understand all the rules and policies. I have explained these rules and policies to my children. I will follow all the rules and policies set forth in the Parent/Student Handbook and will impress upon my children to abide by them as well. I will also support our child's educational journey by attending school functions and parent conferences when requested.

Folsom Educational Academy holds the right to add, remove or edit any policies contained within the **FEA Parent / Student Handbook**. Policy changes will be communicated to parents and students.

Student Name:

### Parents:

Print Name

Signature

Date

Print Name

Signature

Date



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# Preschool Financial Agreement 2025 - 2026 Academic Year

Student's first name: \_\_\_\_\_ Last name: \_\_\_\_\_

### Preschool Timing and Rates (SELECT ONE):

- OPTION 1: 8:30 a.m. – 1: 30 p.m.** \_\_\_\_\_ **1000.00**
- OPTION 2: 8:30 a.m. – 3: 30 p.m.** \_\_\_\_\_ **\$1125.00**
- OPTION 3: 8:30 a.m. – 5: 30 p.m.** \_\_\_\_\_ **\$1250.00 (Program requires minimum of 8 enrolled)**

Payments may be combined for multiple students to reduce number of checks. Post-dated checks MUST be dated the 1st of each month of school. *NOTE: Sibling discounts only apply to K-8 students. PK students shall not count as the '1st Student'.*

**New Student Registration Fee (select one)** \_\_\_\_\_ \$500 **before or on 3/14/25** \_\_\_\_\_ \$600 **after 3/14/25**

**Materials and Book Fees (all students)** \_\_\_\_\_ \$200

*\$100 is refundable at the end of the year after 10 hours of volunteer service.*

## READ EACH ITEM BELOW CAREFULLY AND INITIAL ON THE LINE TO ACKNOWLEDGE

**Basic Services Offered** – Folsom Educational Academy offers a preschool program for children ages 3-5 years. Children will receive quality education that nurtures the individuality and spirituality of every student in a safe and respectful environment.

\_\_\_\_\_ **Registration and Tuition** – Folsom Educational Academy is a non-profit organization and the budget is projected solely on the basis of the tuition, fees, and donations of the community. The parents agree to pay the Registration Fee, Materials and Book Fees, and Tuition as indicated above. Tuition fee in FULL is due on the 1st of each month. Monthly tuition is not pro-rated for partial-month attendance.

\_\_\_\_\_ **After School Program** – After School care may be offered if there is a minimum of 8 students interested and is subject to cancellation. Students may enroll into a different Option within the school year. Students may not disenroll from a lower option (Option 2 and Option 3 if offered) once initially enrolled.

\_\_\_\_\_ **Pick-Up / Late Pick-Up Policies** – Students will be released only to individuals designated on emergency form. In case of early pick-up or appointments, office must be notified in advance. After one instance of late pick up, parents agree to pay a late fee of \$30 per late pick up if after 1:45 PM for Option 1, 3:45 PM for Option 2, and after 5:30 PM for Option 3. Parents agree that late pick-up fee will be added to their account and it will be due on the 1st of the following month.

\_\_\_\_\_ **Returned Checks Fees** – a check is returned to FEA by the bank for any reason, your account will be charged a \$50 returned check fee to cover costs incurred to FEA.

\_\_\_\_\_ **Absences/School Closures** – Monthly tuition is due in full for each month, regardless of absences, mid-month enrollment, or school closures (please refer to School Calendar).

\_\_\_\_\_ **Other Fees** – There may be optional activities (school events, celebrations, field trips, etc.) throughout the school year that may require additional fees.

\_\_\_\_\_ **Daily Sign-In and Sign-Out Compliance** – State Licensing requires the adult person dropping off and/or picking up must sign the child in/out with a FULL SIGNATURE every day. Chronic non-compliance may result in termination of services.

\_\_\_\_\_ **Withdrawal** – The enrollment to Folsom Educational Academy is an annual commitment (August - May). In the case where withdrawal before the end of the school year is necessary, a 30-day written notice is required. Any past due amount on your account must be paid in full before the 30-day notification period can begin. No refunds on partial months will be given. *Withdrawal after December (month 5) will result in forfeit of the tuition for the rest of the school year.*

\_\_\_\_\_ **Modification Conditions** – Folsom Educational Academy reserves the right to modify any of the conditions of this agreement. A 30 days prior notice will be given to the parent or guardian.

\_\_\_\_\_ **Rights of the Licensing Agency** – The State of California Department of Licensing Agency has inspection authority to enter and inspect a facility without advance notice. The Department has the authority to interview children or staff, and to inspect and audit child or school records, without prior consent (Section 101200). In accordance with State Law, parents/guardians must have all the required forms completed before attending Folsom Educational Academy. Please notify immediately if changes are made. FEA reserves the right to refuse service to anyone.

**Please sign and return indicating that you have read, understood, and agree to all terms and conditions and financial obligations set forth by the Financial Agreement of Folsom Educational Academy.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_



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## Photo Consent 2025 - 2026 Academic Year

Student's first name: \_\_\_\_\_ Last name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

FEA may utilize images/videos in public media coverage, posting of student images and names through FEA's digital communication tools and in the school yearbook.

Please read each section of the form carefully.

### Public Media Withhold Form

FEA may allow news media on school campuses to interview, photograph, and videotape students for print and broadcast stories.

I ALLOW media representatives to publish/broadcast interviews with photos/video identifying my child.

I DO NOT want media representatives to publish/broadcast interviews with photos/video identifying my child.

### Posting Student Name and Images on FEA Digital Communication Tools

FEA may publicize positive school events and accomplishments through digital communication tools including Facebook, Whatsapp, Instagram and other platforms. Parents have the choice to withhold their student's full name and images/videos from being posted. Public events like Fall Fair are not included in the opt-out.

I ALLOW my child's name/photos/videos posted on FEA digital communication tools.

I DO NOT want my child's name/photos/videos posted on FEA digital communication tools.

### Yearbook

All students will be included in the yearbook, which will print full name, grade and photos of students.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Parent/Guardian Name: \_\_\_\_\_